



JOB OPPORTUNITY



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EDUCATION-Kakisiwew School

Ochapowace Nation – Job Posting

Selection Process: 25-10-EDU-Kitch Worker-TERM FT

Position: NUTRITION/KITCHEN WORKER

Status: TERM/FULL-TIME

JOB SUMMARY

The Nutrition /Kitchen worker would report to the school principal and is responsible for planning, preparing and serving four meals a day to the children of Kakisiwew School for the 2025-2026 academic year.

DUTIES AND RESPONSIBILITIES

- Plan nutritional balanced meals according to Canada's food guide, requirements for food allergies and food related problems for children
- Prepare, serve and cook breakfast, lunch and two snacks daily, and for program excursions, events and activities
- Ensure all food is stocked and well maintained
- Maintain and monitor all cookware and kitchen appliances
- Clean up after meals, following all sanitizing regulations for the kitchen area
- Develop and maintain a cooperative relationship with other staff, parents and children
- Maintain a friendly atmosphere for the children, parents and staff
- Assist the other cooks as needed and other duties as assigned
- Abide by the Ochapowace First Nation Employee Policy Manual

SKILLS, QUALIFICATIONS AND COMPETENCIES

- Grade 12 diploma or equivalent would be an asset
- Related experience or a cooking certificate in the area would be an asset
- Safe food handling certificate and First Aide, CPR
- Reliable vehicle and a valid driver's license would be an asset
- Understanding of Canada's Food Guide
- Must be friendly, dependable and possess a professional demeanor
- Must be flexible and able to work well independently and with a team
- Knowledge about Ochapowace First Nation, and First Nation culture and traditions

REQUIREMENTS

- Must obtain a Vulnerable Sector security clearance and a prohibited drug test

Selection Process: Candidates will be selected for this position based on their skill, ability, experience and qualifications as identified in the resume. *Preference will be given to Ochapowace Nation Members.*

Application Deadline: OPEN UNTIL POSITION IS FILLED

Please send your resume and cover letter, with three (3) references to:

HR.staffing@ochapowace.ca